

SUMMER 2017 PARENT HANDBOOK

Mission Statement

It is the intent and purpose of the Finding the Pieces Camp to provide an enriching summer camp experience for children who have autism, that celebrates differences and provides opportunities to interact with peers both on and off the spectrum.

Required Forms Prior To Starting Camp:

- Acknowledgement of Packet
- Pick up List
- Emergency Contact Information
- Releases
- Photo Release



Finding the Pieces Summer Camp Frequently Asked Questions

What age?

• Ages 5-10

What should my child bring to summer camp each day?

- A healthy lunch if desired (FREE breakfast and lunch will be available, however dietary preferences and individual needs are not able to be accommodated)
- A snack for the day
- LOTS of water
- Communication aids
- Booster seats if needed
- Preferred sensory tools or fidgets
- Bug spray if a specific type is preferred
- Sunscreen and a hat
- Change of clothes (warm and cool) in backpack
- Towel, bathing suit, flotation device if preferred and any other swimming accessories desired each day
- Flotation device as warranted/desired
- Sand toys if desired (please label all toys)
- LOTS of energy for many fun-filled days!

Are there things that my child should NOT bring to camp?

- Medications
- Any weapons or things that could be used as weapons
- Electronic games (unless to be used at specific times to aid with regulation, behavior, or social skills)
- Water/Squirt guns
- Valuables

What support will be available for my child?

- Each camper will be assigned a counselor who will be available to work one-on-one with your child
- The Camp Director and Assistant Director will be available to support all campers

How do I get in touch with the camp in event of emergency, or how will they get in touch with me?

- If there is an issue and you need to reach the camp or your child's counselor, you can call the camp office phone number, which will be provided to you before the start of camp
- If the camp needs to contact you, they will call on the number you provide on the emergency contact forms.

What happens on rainy days?

• Campers will remain at JFK for the day or a small indoor trip will be planned.

May I send my child to camp with his/her cell phone?

- Camp is not responsible for phones lost or stolen.
- Campers MAY NOT take pictures with their cell phones of other campers or staff.

What will drop-off and pick-up procedures be?

- Children should be dropped off at the JFK School, parents will to sign-in their child.
- Campers can be dropped off at JFK at 8:00AM and picked up from JFK at 12:30PM.
- Only those indicated on the pick-up list will be authorized to pick up campers, photo identification must be available.
- If carpooling with other campers or post-camp playdates are planned, that must be indicated on the pick-up list to release your child.

What is the weekly schedule like?

- The schedule will be really fun!
- Wednesdays are trip days' weather permitting.
- Other days include arts and crafts, sports and games, special events, swimming at Rotary Park.
- Field Trips and trip days' subject to change due to inclement weather.

What is the cost of sending my child to Finding the Pieces Camp?

- There is no cost to families for the camp thanks to the generous support of our donors. .
- Spending money during fieldtrips is recommended.



Finding the Pieces Summer Camp Policies

Sick Policy

- If your child is sick, please contact the camp to indicate they will be absent.
- If your child is sick at camp, you will be contacted and must make arrangements to pick up your child.

Behavior Policy

- Your child's safety is our primary concern.
- If you child has a behavior plan, or specific procedures/strategies that aid with behavioral concerns, please notify the camp directors and counselor.
- The camp will use positive redirection, time away and space, communication aids, and sensory strategies to aid campers with behavioral concerns.
- Any concerns will be shared with parents.

Sunscreen Policy

- We do our best to prevent sunburns.
- Please apply sunscreen on your child before camp each day.
- Please tell your child that counselors will reapply sunscreen throughout the day.
- If there are specific sunscreen procedures or products for your child, please notify camp directors and counselors.
- Please send sunscreen and a hat & shirt that can get wet if your child is particularly sensitive to the sun.

Camp Shirt Policy

- Campers will be provided with t-shirts.
- Campers should bring a t-shirt each day, and wear the t-shirt during field trip days.

Booster Seat Policy

• Any child who needs a booster seat must bring it to camp every day.

Acknowledgement of Parent Packet

I certify, by the signature below, that I have read and agree to comply with the rules and policies of this packet. Packet is due before child may attend camp.

Child's Name: ______

Parent/Guardian Signature: ______

Date: ____/____/____

Contact Information

Parent/Guardian Information	
Name	
Name	
Address	!
Work Phone	
Cell #	
Cell #	
Emergency Contact	
Contact #	Relationship
Email:	

Pick up List

PLEASE LIST BELOW THE PERSON OR PERSONS WHO WILL BE PICKING UP YOUR CHILD/CHILDREN FROM SUMMER DAY CAMP. PERSONS NOT LISTED BELOW WILL NOT BE ALLOWED TO PICK YOUR CHILD UP.

Names:	Phone Numbers:

Finding the Pieces Camp Releases

Please read carefully:

General Release

I understand there are risks of physical injury in participating in sports and recreational activities or programs. I hereby release the Finding the Pieces Camp, its affiliates, officials, and interns, from any and all liability or loss, or damage to personal property that my child or I may experience in connection with activities sponsored by Finding the Pieces Camp.

I hereby consent to emergency medical procedures deemed advisable for my child in the event I cannot be reached and my child has sustained an injury. The camp does not provide accident or hospitalization insurance for participants of its programs. All participants are advised to have adequate personal coverage.

I also consent to the use of me or my child's photo, video, artwork etc. by the camp for flyers, presentations, press promotion, Finding the Pieces social media etc.

This release and consent shall remain in full force and effect for all future recreational activities and programs until revoked in writing by registrant.

Other Specific Releases

Finding the Pieces Camp has my permission to administer over the counter type products such as wipes,sunscreen, bug repellent, band-aids, anti-biotic cream to my minor child/children.Please circle:YESNO

Finding the Pieces Camp has my permission to transport my minor child/children in a vehicle for scheduled field-trips during the two-week summer camp. Please Circle: YES NO

Finding the Pieces Camp has my permission to assist my child with toileting needs if warranted.Please Circle:YESNO

Child's Name: Parent/Guardian Name:

Signature

Date

RELEASE FOR PHOTOGRAPHY AND VIDEOGRAPHY PROJECT

I grant the University of New England, in perpetuity, a non-exclusive, royalty free worldwide license to copyright, reproduce, broadcast, cablecast, distribute, display, use, reuse and/or license, for all lawful purposes, any photographic/ visual/audio images, including but not limited to digital images, drawings, renderings, voices, sounds, video recordings, audio clips, recordings or photographs, without limitations, through any public or private media outlet in any media or form, including non-university uses in which: (I have participated), (my child has participated) without inspection or approval of the finished product or use to which it may be applied or for which my name, voice, image or visual likeness has been used.

I expressly release UNE, its trustees, agents, employees, licensees and assigns from and against any and all claims which I or my child may have for damages for defamation, libel, slander, invasion of privacy, right of publicity, copyright infringement or any other causes of action or claims by me, or my child arising out of the use, adaptation, reproduction, distribution, broadcast or exhibition of said project.

I understand and agree that UNE shall be the exclusive owner of any and all right, title and interest, including copyright, in and to such project and any advertising and/or promotional materials relating thereto containing the foregoing as well as for non-university uses. I understand that I will receive no consideration, monetary or otherwise, regardless of whether the project, or any part thereof, is published or not.

I further understand that any and all proceeds from the sale or distribution of the finished product will go to the University of New England.

I further understand and agree that my participation in said project is voluntary.

I am (over) (under) eighteen years of age and have read the above authorization and release prior to its execution. I further affirm that I am granting this authorization voluntarily and that I may revoke my consent for release, in writing, at any time by delivering a signed letter to such affect to the Director of the Office of Communications at UNE, in accordance with the Family Educational Rights and Privacy Act. I agree that if I submit such a revocation, it shall not affect disclosures previously made by UNE prior to its receipt of any such written notification. The notification must be sent via certified mail to: The Director of Communications, 716 Stevens Avenue, Portland, Me. 04103

Project Title

Participant (Print)

Address , Phone, Email

Signature

Date

Signature of Parent or Guardian If Under 18 Years of Age



INNOVATION FOR A HEALTHIER PLANET